

## HEALTH & SAFETY COMMITTEE MEETING

By Teleconference

Dial: 1-866-305-1460

Enter Access Code: 0143552#

March 25, 2020 (2:00-4:00)

### APPROVED MINUTES

In attendance: Michelle Richer, Jason Gordon, Nicky Iannucci, Earlane Lavergne, Luke Stewart (Direct Bore), Wayne Tackaberry, Andre Brunet, Debbie Mohr-Caldwell, Chris Brent, Neil Falls

Regrets: Chris Keeping, Tracy Kearney, Joelle Perreault, Samantha Crepin, Kourtney Knight, Ty Arslan, Mike Porubovic (Cavanagh)

#	Item
1	The Minutes of the March 25, 2020, meeting were reviewed. No changes were made.
2	Ministry of Labour <ul style="list-style-type: none"> <li>Checking to ensure hand sanitizers are available onsite for workers.</li> </ul>
3	Ministry of Transportation <ul style="list-style-type: none"> <li>There is an hours of service exemption for truckers travelling between provinces. Will also be an exemption for travel within Ontario.</li> <li>June and September road blitzes have not been cancelled.</li> </ul>
4	Theft No reports.
5	Ottawa Police No report.
6	Ontario Provincial Police OPP is shorthanded and is bringing in more officers.
7	Fleet Safety Council No one from the Committee attended the recent meeting. N. Iannucci has information which she will distribute to the Committee.
8	Workplace Safety & Insurance Board <ul style="list-style-type: none"> <li>Health and Safety Excellence Program</li> </ul>

	WSIB released a statement related to claims when COVID-19 is contracted through the workplace. Claims related to stress are included.
9	Ontario Regional Common Ground Alliance Next Ottawa meeting has been cancelled.
10	<p>City of Ottawa</p> <p>(a) NCHCA/City Liaison Meetings</p> <ul style="list-style-type: none"> <li>February 21, 2020 Liaison Meeting Notes</li> <li>March 20, 2020 – notes not yet available.</li> </ul> <p>The City will address any issues on a project by project basis. City staff are working from home where possible and are using Microsoft Teams for meetings. The City is accelerating the electronic document signing project. It is using a drop box for purchasing documents. A physical bond is still required.</p> <p>(b) Infrastructure projects</p> <ul style="list-style-type: none"> <li>Work is ongoing with social distancing precautions in place. Projects are still going out to tender as per schedule.</li> </ul>
11	<p>NCHCA</p> <ul style="list-style-type: none"> <li>Annual General Meeting has been postponed to June 4, 2020, Centurion Conference &amp; Event Center.</li> </ul>
12	<p>New Business</p> <p>COVID-19 Update – steps taken by Contractors onsite</p> <ul style="list-style-type: none"> <li>Distributing wipes with hand soap and hand sanitizer to workers</li> <li>Using antibacterial dish soap and using Spray Nine to disinfect</li> <li>Providing medical grade disinfectant</li> <li>Trying to get more hand washing stations and more toilet facilities</li> <li>Increased cleaning of toilet facilities</li> <li>Minimizing delivery of fuel to sites in anticipation of shut down</li> <li>Safety protocols include one operator for equipment, one person in pickups, site trailers are locked, eat lunch in personal vehicles or equipment alone</li> <li>Some private sector owners have shut down</li> <li>Federal, provincial, and municipal owners want work to continue</li> <li>Offices may be shut down for months</li> <li>Some workers are uncomfortable</li> <li>Toolbox talks are taking place with expanded circles</li> <li>Signs are posted at sites – IHSA posters</li> <li>Training has been cancelled</li> <li>Paystubs were sent electronically with bulletins</li> </ul>
13	<p>February Safety Award</p> <p>No nominees.</p>
14	2020 Meeting Locations

	<ul style="list-style-type: none"> <li>• April 21, 2020 – Auspice Safety 2355 St Laurent Blvd, Ottawa, ON K1G 4L2</li> <li>• May 19, 2020 – Direct Bore 6834 Hiram Drive, Ottawa, ON K4P 1A2</li> <li>• June 16, 2020 – Tomlinson R.W. Tomlinson Limited 100 Citigate Drive, Ottawa, ON K2J 6K7</li> <li>• July 21, 2020 – Marathon Underground Constructors Corporation 6847 Hiram Road, Greely, ON K4P 1A2</li> </ul>
15	Closing